

**INSTAP 2013 NEW RESEARCH GRANT
COVER SHEET**

Name of Applicant

\$ _____
Funding Requested

Title of Project

Unfortunately, INSTAP is no longer able to fund new projects unless they are extremely important. If you wish to be considered for a new project, please explain below why it is of more than local or regional importance.

THE INSTITUTE FOR AEGEAN PREHISTORY
2013 NEW RESEARCH GRANT APPLICATION FORM

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NAME OF APPLICANT: _____

NAME OF PROJECT: _____

DATES PROJECT WILL BE CARRIED OUT: _____

AMOUNT AWARDED BY INSTAP IN 2012: _____

AMOUNT REQUESTED FROM INSTAP FOR 2013: _____

AMOUNT TO BE CONTRIBUTED THIS YEAR FROM OTHER SOURCES: _____

TOTAL COST FOR THIS YEAR: _____

ESTIMATED COST FOR ENTIRE PROJECT: _____

YEAR THIS PROJECT WILL BE COMPLETED: _____

.....
APPLICANT'S:

OFFICE ADDRESS:

HOME ADDRESS:

.....
OFFICE PHONE:

HOME PHONE:

OFFICE FAX:

HOME FAX:

OFFICE E-MAIL:

HOME E-MAIL:

.....
Locations in which research is being conducted (check all that apply)

Crete Aegean Islands Mainland Greece Cyprus Turkey Other _____

HAVE REQUIRED PERMITS BEEN OBTAINED?

 YES NO

If not, explain current status of permit applications:

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OTHER POSSIBLE SOURCES OF FINANCIAL SUPPORT (LIST):

(Including parent organizations such as archaeological expeditions, universities, or foreign schools. If no application has been made to an obvious potential source of funding, please state the reason.)

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OTHER APPLICATIONS:

(Include source, amount requested, date your application was or will be submitted, and the expected date of notification. Please note that consideration of your application by INSTAP is conditional upon prompt notification of INSTAP regarding decisions by other funding sources.)

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List all your outstanding major projects that are not published in final form, with schedules for their publication, progress to date, and current status (attach separate page if necessary).

PAYMENT OF GRANT:

If your application to INSTAP is successful, you can receive funds via:

check US \$ **check Euros** **check Pounds Sterling** **wire transfer** (enclose completed wire transfer form)

Check made out to _____

Please indicate where to send your check:

Address _____

City _____ State _____ Zip/Postal Code _____ Country _____

Funds will be sent on May 1, 2013. Please indicate here if need exists for partial payment at an earlier date.

Amount to be mailed on

March 1 or April 1 \$ _____

May 1 balance \$ _____

PLEASE SUBMIT YOUR APPLICATION IN THE FOLLOWING ORDER:

COVER SHEET

APPLICATION FORM (pages 1-3))

REQUIRED ENCLOSURES:

1. Complete project description including the following:
 - goals of the project and what do we expect to learn
 - what new knowledge of the period or region will be gained
 - precise methods to be used in the research
 - how the research relates to other work in the field
 - past work in the field by the applicant that is relevant to this project
 - plans and schedule of publication for this project (including identity of publisher and existence of agreement or commitment by publisher)
 - excavation applications must include a complete description of recovery procedures and scientific protocols

2. Schedule of proposed work:

A complete and detailed schedule of the proposed project must be included if your application is to be considered. Be certain to include the dates work on the project is scheduled to begin and end, the date your preliminary report will be submitted to INSTAP and any other agency involved in the project, the expected date and place of the publication of a preliminary report, and the date and place of publication of your final report.

3. Detailed itemized budget (including individualized man-hours, subsistence costs, travel expenses, etc.) including an estimate of the cost of the entire project and an indication of how much is being sought from other sources and for what purposes
4. Complete list of all project participants, with their duties, affiliations, and status
5. Letters of reference or names and addresses of references (junior scholars only)
6. Bibliography of the 10 most important publications relevant to the project
7. Photocopies of permits, if possible
8. Publication schedule, including assignments of aspects of the publication, if relevant
9. *Curriculum vitae* for each principal participant in the project (please limit to previous five years; not to exceed 3 pages)

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If you are not submitting your application for 2013 (including your report for 2102) by e-mail:

SUBMIT 10 COMPLETE, COLLATED COPIES OF THE 2013 APPLICATION AND ALL ENCLOSURES (INCLUDING REPORTS FOR 2012) BY NOVEMBER 1, 2012, TO:

Karen B. Vellucci
Director of Grant Programs
Institute for Aegean Prehistory
2133 Arch Street, Suite 300
Philadelphia, PA 19103